

Minutes of
JBCTD Board Meeting
25.05.2021 1030 hrs
at the Johnstonebridge Centre

Members Present:

Lord David Johnstone (Chair)

Lady Julia Barnard

George Muirhead

John Graham

Billy Lockard

In Attendance:

Katie Nairn (Consultant)

Carmen Bartsch Johnston (Admin)

Wendy (Neighbour)

Apologise:

Russ Watson

Minutes:

1	Welcome 1st physical meeting in the Hall after Lockdown Previous Minutes (31.08.20) Proposed LDJ, seconded by Board. Outstanding - Muga Lighting revisited as option of de-commissioned Lockerbie Muga Lighting should be explored (e-mail send to Steven W & Andrew M / Council) KN will also try to find out more about the situation of Lockerbie Muga Lighting otherwise apply for funding from Minnygap for new installation which is substantially higher (old quotes from 2020) - Bollard Lighting in front of centre not fixed yet quote of £798 still valid from D Mitchell Electrics. (applied for funding) - Community area beside Telephone box revisited, best quote £500 for Tar surface from Bill L Contact (applied for funding) - Dog Exercise area works well, check with Alison M if Weed killer is required and if she want to take up the grass cutting offer. Cross check with Russ W if he has license to use weed killer or has contact. - Scottish Water issue on Trust land ongoing, (check with RW on outcome)	Action CBJ/KN CBJ CBJ CBJ
2	Catch up and Recovery Plan for the Community Centre No clear guidance from Government or D &G Council on Community Centre openings yet.	

	CBJ to check with DTAS on Community Centre openings and revisit Council website for information. <u>Covid Risk Assessments</u> (contact of KN) Michelle Critchley from Frontline Safety specialises in the provision of Health, Safety & Environmental Compliance Services and Training. She also supports local businesses with regards to COVID-19 preparedness and response. To complete a thorough COVID risk assessment she would need to carry out an inspection of the centre to ascertain what controls would need to be put in place based on current guidelines. A written COVID risk assessment (electronically) for the centre would be produced which would need to be reviewed as and when guidelines change to ensure they remain compliant. (reduced cost £110) <u>Minsca Fund</u> KN advised Minsca Funds are only distributed to Community Councils, as JB does not have a Community Council, KN to approach J Parker to find out if the Trust could potentially handle these funds if the following requirements are met. • Membership is open to anyone in the area • Meetings are public • Accounts are available to view • Have the support of residents Minsca Fund available for Johnstone is currently £2,915.91 with a further allocation arriving in July 21 – this will be around £2,300 so a total of around £5,215.91. Access to Minsca funds for Johnstone might be possible if you submit a pre-plan of eligible projects, receive the money then confirm spend and report back on the project. KN to find out details of how the Trust would become the administering body. <u>ANCBC Fund (£2000 annual)</u> KN contacted Foundation Scotland (SB) - Johnstonebridge Trust enquired as to whether there have been any changes in the requirements to be a Board member in ANCBC or for receiving the annual micro-grant available to Community. As no acting Community Council in JB, to see if there may be anybody from the community able to join the Board? Otherwise as things stand, currently there is no Community Council in Johnstonebridge so no members to join. There may be an interest if there was a change in requirement. BL may be interested – David will forward the Name to R Glanston/ANCBC <u>RES/Foundation Scotland Fund</u> FS received no applications from any of the three council areas during Lockdown period however Retraining Grants for the Community been discussed in meetings as the Community Element for the 3 councils (TL, KPJ and JP) is £120.000- per annum and should be used to benefit these Communities. KN to be more involved again on a Consultancy Level to support all three council areas, driving forward potential projects and support with applications.	CBJ CBJ KN KN/LDJ
--	--	---

	Schedule a meeting of the Signatories of these councils to discuss further plan of action and what to do with the Funds available. CBJ to find out contacts and schedule meeting. Potential position of Covid Recovery Support Group Consultant required for the Development of Projects. Funding options and open Recruitment need to be discussed in the meeting with the represented councils.	CBJ/KN
4	Balance sheet Balance sheet presented for the last 6 months (Nov - April 21), LDJ had no concerns looking at the Balance sheet, however he and JB to meet up with Susan R to clarify a couple of Budget queries. Meeting to be arranged. Staff still on reduced hours and furlough as from beginning of lock down. Foundation Scotland (Minnygap) provided a £5000 Covid 19 Recovery fund to the Community which can be applied for with the usual small grant application up to £500 and is administered via the Trust and reported back to FS. Future Business Still no bookings on the books as Guidelines not clear and Clubs and people are not confident yet. School timetable in the Hall to be reviewed by Council after the Summer holidays. Lunch Club must get appropriate Insurance cover and the Youth Club is also waiting for the governing body to allow any business to resume.	CBJ
5	Big Lottery Fund Report for 20/21 (Rachael left BLF, Neil Bennison took on the post) CBJ to work out spending 03/20 – 02/21 and report on achievements and positive impact on the Community. KN to overlook the report for accuracy.	CBJ/KN
5	Other Business - BL mentioned Community War Memorial need to be cleaned professional. To find out who is responsible for the Memorial and if this is something which can be funded. (e-mail send to S Thompson to find out further details) - due to emergency RW could not attend meeting, however like to bring forward the idea of an extension of the Youth Club (when up and running again). A Junior Youth Club for under 10-year-olds (details tbc. by RW) - Conference call with Foundation Scotland, LDJ and Tbc. - JG and GM attended the recent electrical Distribution board inspection, which is due 5 years after the initial installation. The Electrician (D Mitchell) doing the testing raised concerns that the paperwork in the Building manual do not match what is installed in the premises. We still await a report to find out details. CBJ to chase up the report. - LDJ noticed substantial number of weeds in both car parks asking if volunteers are willing to use normal weedkiller (Roundup) to get on top if issue. - Insurance cover for Lawnmower from 15.04.21 (£170) to cut verges and public areas of the Community. Renewed with K&P	CBJ RW CBJ CBJ CBJ/Volu.

	- Insurance for Directors and Management Liability (Indemnity Cover £250.000) NFU quote (£748) - Keegan & Pennykid quote (£395) recommended by DTAS. Renewed with K&P	
6	Correspondence - Contact Andrew H 9 MacLean Drive that currently the Trust does not want to sell any of the requested land - Susan R contacted Trust asking if it would be possible to enquire about a Glass recycling bin for the village, as not all community members have transport available to get rid of waste glass. (e-mail to Council /A Pringle to find out, await reply)	CBJ CBJ
	<u>Date of Next meeting</u> The next meeting would be held on Tuesday 13 th July 2021 -at Johnstonebridge Community Centre at 1030 hrs.	ALL