

Minutes of
JBCTD Board Meeting
10.12.2019 1000 hrs
at the Johnstonebridge Centre

Members Present:

Lord David Johnstone (Chair)
Russ Watson
George Muirhead
John Graham
Billy Lockhart

In Attendance:

Katie Nairn (Consultant)
Dog Walker Club JB (Alison, Margret K, Val, Margret?)
Wilson Weir (Parent Council JB Primary School)
Carmen Bartsch Johnston (Admin)

Apologise:

Lady Julia Barnard

Minutes:

1	<u>Welcome</u>	Action
	<p><u>Previous Minutes (28.10.2019) proposed by G Muirhead, second by L D Johnstone.</u></p> <p>Outstanding matters.</p> <ul style="list-style-type: none">- Elliot Bequest Grant application wasn't successful (due to absence of CC) and no Christmas lunch is arranged for the Senior Citizen in the area.- Only a view e-mails from visitors collected in the centre, so Katie N will encourage a communication network via Facebook and Russ W will get e-mail details from Youth club members/families for future mail shots or newsletters from the Trust. They are aware this need to be DGPR covered.- Tree towards the B7076 will be taken done asap (weather permitting). This will be done free of charge and a thank you note should be extended to the Tree surgeon thereafter.- Static Muga Lighting needs planning permission and two Electrician Russ Currie and Garry Pagen will provide a quote which is based on Muga lighting specifications and that will serve as part of the planning application. We also are in communication with Council about the Lockerbie Muga Lighting & Fencing. Katie mentioned also the possibility of flexible Pole lighting which costs approx. £1000 for 6 lights and doesn't require planning permission.- Maintenance of Trust Land beside the Telephone box is still an ongoing concern and Russ & Billy will investigate it.	

	<ul style="list-style-type: none"> - Fence repair (Natalie A/Allotment) contractor J Patterson appointed with the quote of £684.40 for the 8-meter repair. As per agreement with Natalie, the invoice will be split 50/50 between herself and Trust. Work will be done 19. 12.. 	
2	<p>Dog Walker Club JB joined the meeting.</p> <p>A written agreement needs to be drawn up, which states the responsibilities of each party, the exact measurements of the site, insurance...</p> <p>The Trust agreed to cut the grass in the area twice a year and any other maintenance for the area will be the responsibility of the Dog Walkers Club i.e. empty the Dog bin, cleaning up the area.</p> <p>It is important for the Club to find out where the final site for the container is, which was advised in front of Shed, straight on from the path.</p> <ul style="list-style-type: none"> - David suggested a visual Drawing of the site with some pegs and exact measurements (considering the Container) The grant application to ANCBC/Minnygap was based on approx. 120 meters of fencing. - The Contractor (CN) of the Shed agreed at the time to re-seed the area around the shed with slow growing Grass seeds. (tbc.) - DW Club advised, that the Dog fence will be about 1 meter away from the outer fence to avoid any damage by the neighbouring livestock in the field. This area is part of the maintained agreement and will be cut twice a year by the trust and remains otherwise the responsibility of the DW Club. - The Exercise area will be accessed via the Trust path (which is not part of the Dog exercise area and need to be kept clean and accessible). - The Trust is not responsible for any damage done by a third party and the Club needs to ensure has appropriate insurance in place. <p>Currently the DW Club has 27 members and (7 are on the Committee)</p>	Tba.
3	<p>The old School house (Wilson Weir as representative of the Parent Council joined)</p> <p>The Community was encouraged to think about possibilities for the old schoolhouse. A recent meeting at school with the parent council brought up some concerns that the site is difficult to use as PBG (Protection) would need to be considered. Some school members feel, the House should be part of the School campus, i.e. Study rooms.</p> <p>Wilson informed the Trust, on the aspect of 'wrap around care' that a Breakfast Club (0800hrs) starts at School in January and the possibility of an after-schooling club is also looked at. He advised that the current Head teacher (YC) is unwell but expected to be back in post by end January/ February 2020.</p> <p>A future meeting should be arranged for February with the Parent council, the new established Community Council, Trust, DGHP (Person responsible for School buildings), Adam Wilson and Laran Force (Wilson will provide contact details).</p>	WW/Trust
4	<p>Other Business</p> <ul style="list-style-type: none"> - Change of Telecom provider agreed. Started 03.12.19 with Clear Business (also Water supplier) at a monthly rate for basic Line rental £13.95 plus charge for calls and £14.99 for Broadband. Old provider BT Connect was about £75 per month for both. 	

	<p>The new contract is for 24 month and any termination charge is £249 prior to the end of contract.</p> <ul style="list-style-type: none"> - Energy Provider – contracted until December 2020, however we got approached by an Agent who would do a free check on best rates available when it comes to the renewal of contract and also the possibility if we as a Charity are entitle to pay only 5% VAT rather than 20%. - Insurance (NFU) for new Shed is £47.00 for the remaining 6 months until June 2020. Board declined to insure the Car park now (quote was £41.00 for 6 month). However, it was decided to get signage in place for the Overspill Car park used at your own risk. - New Volunteer (Paula W) are welcomed and was signed off by David J (Licence Holder) to help with Bar work. - The Bingo night pilot scheme is now running successful (20-30 pax.) from the 14.11. and will be discussed in further detail in the next meeting. - Russ W is also very involved with other projects for the community especially anything to do with youth club engagement i.e. Children Christmas party which will be held on the 20.12. - Parent & Toddler Group Pilot scheme is continued until February (11.02.20) as per Wilson W - Scottish Water issue on Trust land possibly need to be investigated (Russ W needs map of Trust land boundaries, (received some details from G Muirhead). - Financial Year 2019 / Check with Carson & Trotter when we can expect some draft 2019 accounts and arrange with Susan R (Accountant) to get a quarterly Balance sheet (August – November 2019) 	<p>CBJ</p> <p>CBJ</p> <p>RW</p> <p>RW</p> <p>WW</p> <p>RW</p> <p>CBJ/SR</p>
	<p>Date of Next meeting The next meeting would be held on Monday the 10.02.2020 at 1900 hrs Johnstonebridge Community Centre</p>	<p>ALL</p>