

Minutes of
JBCTD Board Meeting
Monday 24.06.2019 1000 hrs
at the Johnstonebridge Centre

Members Present:

Lord David Johnstone (Chair)
Lady Julia Barnard
Russ Watson
George Muirhead
Billy Lockhart

In Attendance:

Katie Nairn (Consultant)
Carmen Bartsch Johnston (Admin)

Apologise:

John Graham

Minutes:

1	Welcome	Action
	<p>to all at the meeting</p> <p>Minutes of the previous board meeting and outstanding matters:</p> <ul style="list-style-type: none"> - Invoice for Community Centre Signage not received yet. – ongoing. - BL feels the AGM was a positive meeting. - Reply to Jacky T’s letter was send by e-mail on the 25.06. by LDJ - Annual Insurance for the Centre was renewed with NFU - Grant (applied by JT) for allotment maintenance/grass cutting (2017) is all used up and any further uptake on maintenance must be done via the Trust. - Lesley Farrell is leaving the position as Head teacher and resigned as Board member - LDJ suggested to extend an invitation to the next board meeting to the appointed Head teacher (currently only acting Head Yvonne Cameron) - Shed contractor is appointed (Nairn Construction) to provide a ‘Turn Key’ build. - BLF (Rachel) to be contacted and request Capital fund draw down for the Shed project. 	<p></p> <p>CBJ</p> <p>CBJ</p>
2	<p><u>Car park</u></p> <p>Katie Nairn leaving the room for the Board to discuss Quotes for the Car park project.</p> <p>Pre application for grants over £12000 was send to Foundation Scotland on the 17.06.2019 and full Grant application will be sent soon we received three competitive quotes from tenders. Closing date for Grant application for Clyde is Wednesday 03.07.2019</p> <p>Tenders had further questions regarding the build of the car park (answers were supplied) and the deadline for the quotes to be considered is the 30.06.2019</p> <p>As previous discussed we like to use some underspend (BLF) from the 2018 Accounts and as further match funding for the build of the car park, calculated approx. 532 square meter</p>	<p>CBJ</p>

	Land value (£4600) and 159 cubic meter stone (sub surface 30 cm depth) at a value of (£2500)	
3	<p><u>CDM Construction Phase Meeting for Shed build</u></p> <p>Nairn Construction Management is the principal Contractor and principal Designer. 50% Deposit payment provided to get the Project started and the required machinery and shed ordered.</p> <p>Site access, Storage of material delivery, perimeter fencing, and welfare requirements were discussed and agreed on. H&S Signage will be provided and put up by contractor. Livestock need to be moved prior to start and Container to be emptied (at least 2 days' notice will be given). Topsoil will be spread out on the side & levelled, agreement on low maintenance grass seed to be used for surroundings on the side. Slabs on the path should be consistent with the rest of the centre. Contractor builds Foundation and Soakaway as per quote and architects' specifications. The shed will be a green steel framed Shed. Option of an electric heater for the shed will be priced and advised by contractor in due course.</p>	LDJ/CN CN
4	<p><u>BLF</u></p> <p>Reply e-mail to Rachel (BLF) to advise of specific use of the 2018 underspend approx.£8500</p>	KN
5	<p><u>Hall Hire Price structure</u></p> <p>The pricing for the Johnstonebridge Parish Members stays the same as 2018, however the pricing for commercial/or private use further afield need to be reviewed. Price comparison with other venues to be looked at and brought to the next meeting so that we can compare what other facilities in the area are charging to enable us to draw up a new competitive price structure to be put in place.</p>	CBJ
6	<p><u>Update of Signatories on the Account</u></p> <p>As Ruth J resigned as Treasurer, following changes are now in place. Julia B and John G are Signatories for the Revenue account and we will apply to get LDJ also onto this account.</p> <p>The Main account has LDJ, JB and JG as signatories and on all matters two signatories are required to make payment or transfer money.</p> <p>JB will request a cheque book for the main account to ease the transfer of money when required.</p> <p>A crib sheet of the accounts and the signatories to be drawn up and placed in the banking folder</p>	JB CBJ
7	<p><u>JBCC Website</u></p> <p>Stephen T kindly volunteered to change the website layout and we are working hard to ensure the community has easy access to all minutes/accounts/newsletters and events. The trust will now take care of the domain and hosting of the website and the Board likes to thank Stephen for his helpful approach to get the website up and running. Work on the site is an ongoing process and any suggestions from the public are welcome.</p>	ST/CBJ
8	<p><u>DGHP update for housing in JB</u></p> <p>Billy L advised the DGHP has examined the site and like to move the project forward in 2 Phases. They will put detailed planning application forward in September and like to engage and discuss with the Community prior. Billy will liaise with DGHP and offer them the ability to have a public consultation here at the hall</p>	BL
9	<p><u>Other Business</u></p>	

	<ul style="list-style-type: none"> - Letter received from Natalie A regarding boundary Fence at allotments requesting joined repair responsibility. As per Land certificate both parties are responsible and communication with Natalie suggested that quotes will be requested and presented to the board. - Request of a regular Social club night was brought forward by Russ W and efforts will be made to run a Pilot scheme for (13 weeks, Thursday evenings 1930 – 2230 hrs) with possible BINGO or Quiz nights, or just Social nights for adults. Grant application to Minnygap was made for the Hall hire. - The planed Dog exercise area was received very positive and the members of this constituted group meet up on Tuesday the 02.07.19. A grant application for deer fencing is in place, the council will provide further Dog waste bin for the area and we got informed the Dog owners of the parish support the cause 100%. - Community Flowerpots at the Telephone box, some of them are irreparable and need to be moved, however a group of community members like to see the remaining pots flourish again and suggested ‘adopt a pot’ approach. Some of the pots might get moved to other areas of the village and community members will ‘adopt’ and look after them with the support of the Youth club who applied for a mini grant to buy plants. - The maintenance of the Playpark, cutting grass done by Volunteers and weeding was offered by leader of the Youth club. Request for bark chip donation to be send to James Jones. - The playpark also requires further signage and a new annual equipment inspection need to be put in place or insurance purposes. - Billy L got approached about another FUNDAY at the centre as the 2018 one was very successful. Suggested date is Sunday 18.08.2019 1400 - 1700 hrs with Pizza baking, Face painting, Burgers or Hot Dogs, Bouncy Castle, Tuck shop, Sports races, etc. Trust will apply for funding after price search. 	<p>CBJ</p> <p>CBJ</p> <p>Tba.</p> <p>RW</p> <p>CBJ</p> <p>CBJ</p> <p>CBJ</p>
	<p><u>Date of Next meeting</u> The next meeting would be held in July the2019 at Johnstonebridge Community Centre</p>	<p>ALL</p>